



2024 Annual Accountability Report

**South Carolina Administrative Law Court
Agency Code: C050**

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AGENCY NAME:	South Carolina Administrative Law Court		
AGENCY CODE:	C050	SECTION:	58

AGENCY'S DISCUSSION AND ANALYSIS

OVERVIEW

The Administrative Law Court (ALC or Court) is an independent agency and court of record within the Executive Branch. The ALC has six (6) Administrative Law Judges (ALJs), including a Chief Judge. Each ALJ is elected to a specific seat by the South Carolina General Assembly and may employ other staff as authorized by the General Assembly to hear and dispose of matters within its statutorily mandated jurisdiction. The ALC hears many types of cases involving state agencies except those cases arising under the Consolidated Procurement Code, the Public Service Commission, and the Workers' Compensation Commission. (See Age of Disposed Cases below for specific case types filed with the Court). The Office of Motor Vehicle Hearings (OMVH) is a division of the ALC and has four (4) hearing officers plus staff, who are appointed and hired respectively by the Chief Judge, who serves as the Director of the Office. The OMVH conducts contested cases regarding certain decisions issued by the Department of Motor Vehicles.

The ALC is always improving upon how it protects data and Information Technology (IT) assets against increasing cyber threats and vulnerabilities. The ALC depends heavily on network and information systems for essential operations and data security. A culture of awareness regarding security risks is our standard at the ALC and we accomplish that with a multi-layered security and defense approach focusing on sophisticated and blended cyber-attacks. The ALC places extremely high importance on the cyber security education of all agency employees, making sure users stay informed. We recognize that the first line of defense in maintaining the security and integrity of our IT assets and networks starts with informed IT personnel and network users.

RISK ASSESSMENT AND MITIGATION STRATEGIES

The Chief Judge is statutorily responsible for assigning a specific ALJ to each case filed with the Court. At the OMVH, the cases are automatically assigned to a hearing officer based on specific geographic regions. The Chief Judge is also responsible for the administration of the Court and the OMVH, including budgetary matters and supervision of the support staff. The other ALJs have supervision of their administrative assistant/law clerk. There are currently no plans in development to change the structure or organizational framework and procedures of the Court or to recommend that the General Assembly make any statutory changes. However, we continue to closely monitor our results and performance measures to determine if any future changes will be necessary.

Each ALJ is individually responsible for ensuring the fair and prompt disposition of the cases assigned to his or her office. The greatest risk to the public if the Court fails to timely dispose of cases is the possibility of cases becoming moot before they can be resolved, which could negatively affect the parties involved. Although the litigants often ask for continuances due to discovery and scheduling issues, the Court seeks to balance those requests with timely review to ensure a court system that is fair and prompt for all litigants. The primary support for a court to efficiently and timely dispose of its docket is to have adequate resources to do so. This may be in the form of additional judges, staff, or funding that is not reliant on fees.

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FILINGS WITH THE COURT BY JURISDICTIONAL TYPE

The Court has jurisdiction over four types of matters:

Contested cases. ALJs preside as the fact finder in contested cases involving departments of the executive branch of state government in which a single hearing officer, or an administrative law judge, is authorized or permitted by law or regulation to hear and decide these cases, with certain exceptions. The ALC's contested case jurisdiction is outlined in S.C. Code Ann. § 1-23-600(A).

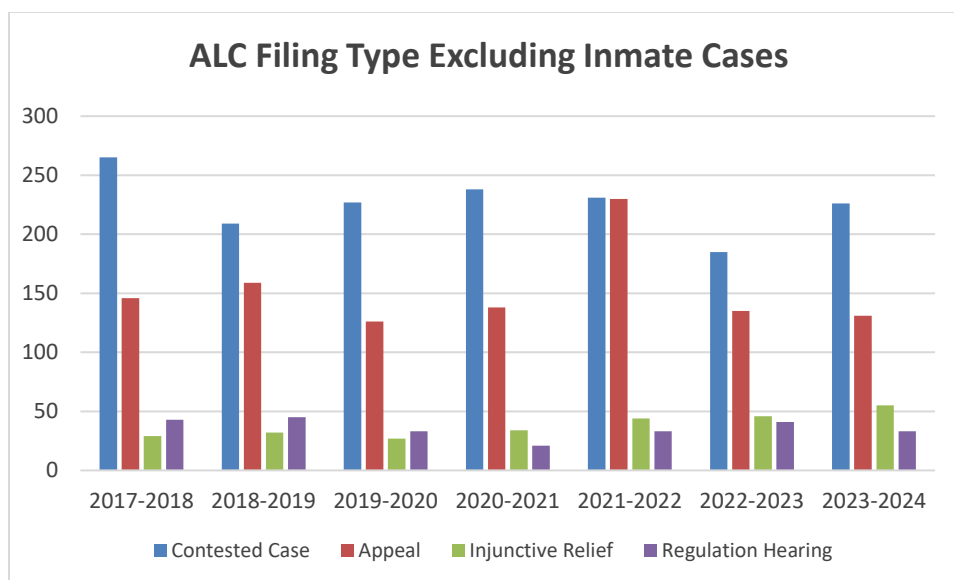
Appeals. ALJs hear all appeals from final decisions of contested cases heard by state agencies pursuant to the Administrative Procedures Act, Article I, Section 22 of the South Carolina Constitution, or another law, except for appeals from final decisions of the Public Service Commission, the State Ethics Commission, the Procurement Review Panel, and the Workers Compensation Commission. The ALC's appellate jurisdiction is defined in S.C. Code Ann. § 1-23-600(D). The Court also hears appeals pursuant to *Al-Shabazz v. State*, 338 S.C. 354, 527 S.E.2d 742 (2000) and *Furtick v. South Carolina Department of Probation, Parole and Pardon Services*, 352 S.C. 594, 576 S.E.2d 146 (2003).

Regulation hearings. ALJs preside over public hearings held during the promulgation of regulations by a department of state government for which the governing authority is a single director. Upon the conclusion of a regulation hearing, an ALJ issues a written report including findings as to the need and reasonableness of the proposed regulation. If the report includes a finding of a lack of need or reasonableness, the report may include suggested modifications to the proposed regulation. For more information concerning regulation hearings, refer to S.C. Code Ann. § 1-23-111.

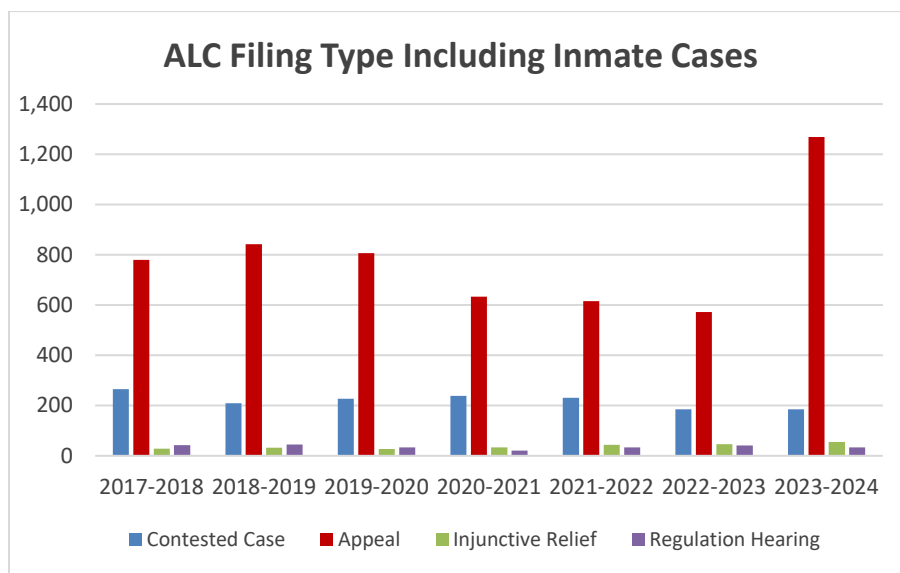
Requests for injunctive relief. The ALC has jurisdiction to hear requests for injunctive or equitable relief filed by state agencies that are authorized by law to seek such relief. The ALC may review and enforce an administrative process issued by a department of the executive branch of government, such as a subpoena or cease and desist order. In addition, a party aggrieved by an administrative process issued by an executive branch agency may apply to the ALC for relief from the process. Under the South Carolina Administrative Procedures Act, ALJs have the power to issue those remedial writs as are necessary to give effect to its jurisdiction. Further, ALJs have the same power at chambers or in open court as do circuit court judges, including the power of contempt.

The number of appellate cases filed with the ALC (excluding appeals from the Department of Corrections (SCDC) and the Department of Probation, Parole and Pardon Services (SCDPPPS)) has increased significantly over the years. When appeals from SCDC and SCDPPPS are included in the statistical analysis, the number is even higher. (See charts below). This increase in SCDC and SCDPPPS appeals is attributed in large part to recent "prevailing wage" issues related to the Prison Industries Program and the South Carolina Court of Appeals' decision in *Torrence v. South Carolina Department of Corrections*, 433 S.C. 633, 636, 861 S.E.2d 36, 38 (Ct. App. 2021), *reh'g denied* (Aug. 4, 2021), *cert. denied* (Aug. 3, 2022).

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	Contested Case	Appeal	Injunctive	Regulation
2017-2018	265	146	29	43
2018-2019	209	159	32	45
2019-2020	227	126	27	33
2020-2021	238	138	34	21
2021-2022	231	230	44	33
2022-2023	185	135	46	41
2023-2024	226	131	55	33



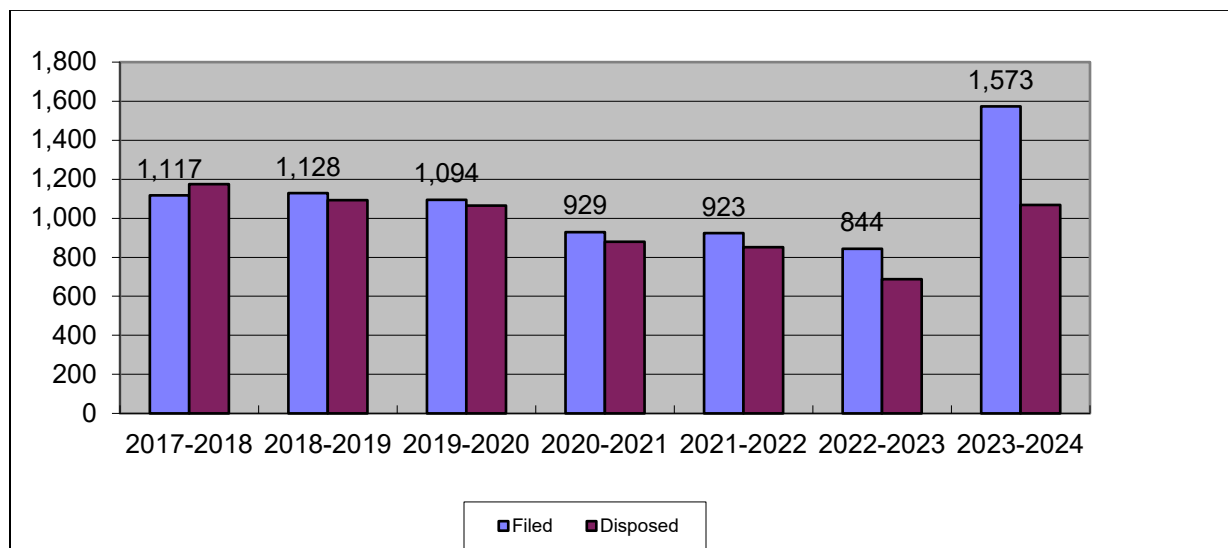
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	Contested Case	Appeal	Injunctive	Regulation
2017-2018	265	780	29	43
2018-2019	209	842	32	45
2019-2020	227	807	27	33
2020-2021	238	633	34	21
2021-2022	231	616	44	33
2022-2023	185	572	46	41
2023-2024	185	1,269	55	33

FILINGS AND DISPOSITIONS FOR THE COURT (EXCLUDING OMVH) SINCE 2017

FISCAL YEAR	*CCs, RHs, IJs, and & other appeals	<u>Al- Shabazz/ Furtick</u> Appeals	TOTAL FILED	*CCs, RHs, IJs, and & other appeals	<u>Al- Shabazz/ Furtick</u> Appeals	TOTAL CASES DISPOSED
FY 17-18	483	634	1,117	536	639	1,175
FY 18-19	445	683	1,128	458	634	1,092
FY 19-20	413	681	1,094	392	673	1,065
FY 20-21	430	495	929	357	523	880
FY 21-22	538	386	923	450	401	851
FY 22-23	407	437	844	352	336	688
FY 23-24	435	1138	1,573	397	671	1,068

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AGE OF DISPOSED CASES REPORT

Case Type		Total Disposed	Average Age at Disposal	% Meeting Objective
Agency I. Contested Cases Objective = 90 Days		107	134	43
DNR	Hunting/Fishing Violations [ALC CC 90]	6	104	50
DOR	ABC Applications/Renewals [ALC CC 90]	25	104	52
LLR	Wage Disputes [ALC CC 90]	--	--	--
LLR	OSHA Violations [ALC CC 90]	11	329	0
ANY	Injunctive Relief Hearings [ALC IJ 90]	28	87	57
ANY	Public Hearings for Proposed Regulations [ALC RH 90]	26	114	31
ANY	Subpoenas	3	95	67
ANY	Miscellaneous	8	223	50
Agency II. Contested Cases Objective = 120 Days		27	196	37
DCA	Applications/Violations [ALC CC 120]	2	201	0
DNR	Coastal Fisheries Violations [ALC CC 120]	1	328	0
DOI	Insurance Agent Applications [ALC CC 120]	2	193	0
DOI	Insurance Rate Cases [ALC CC 120]	--	--	--
DOR	ABC violations [ALC CC 120]	22	190	45
SLED	CWP/PI/Security License [ALC CC 120]	--	--	--
Agency III. Contested Cases Objective = 180 Days		67	163	67
ANY	Setoff Debt Collection [ALC CC 180]	--	--	--
ANY	Tourism Expenditure Review [ALC CC 180]	--	--	--
DHEC	Health Licensing Cases [ALC CC 180]	8	131	75
DNR	Boating Under the Influence [ALC CC 180]	14	177	64

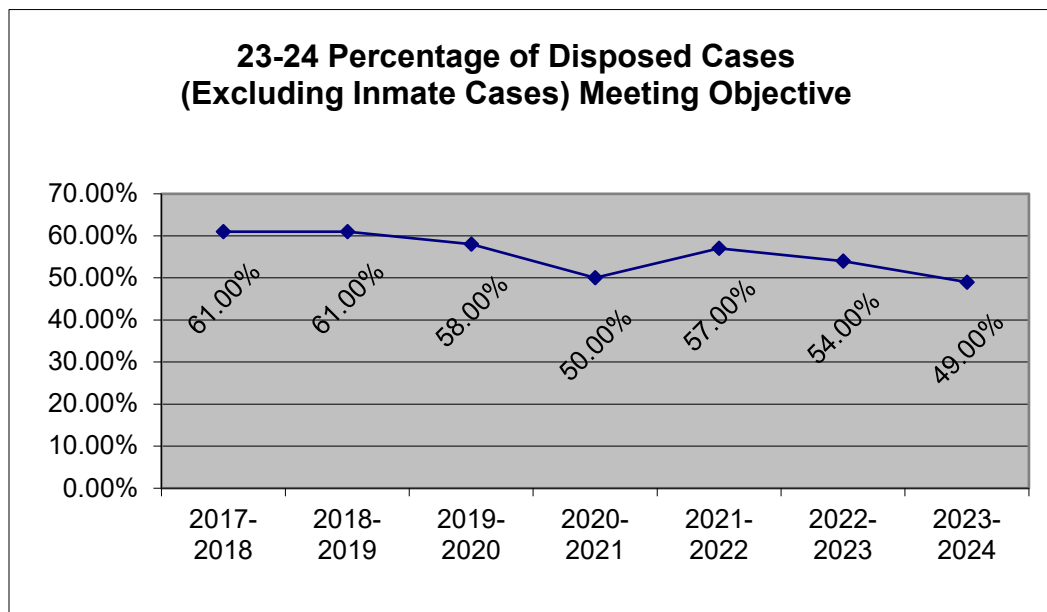
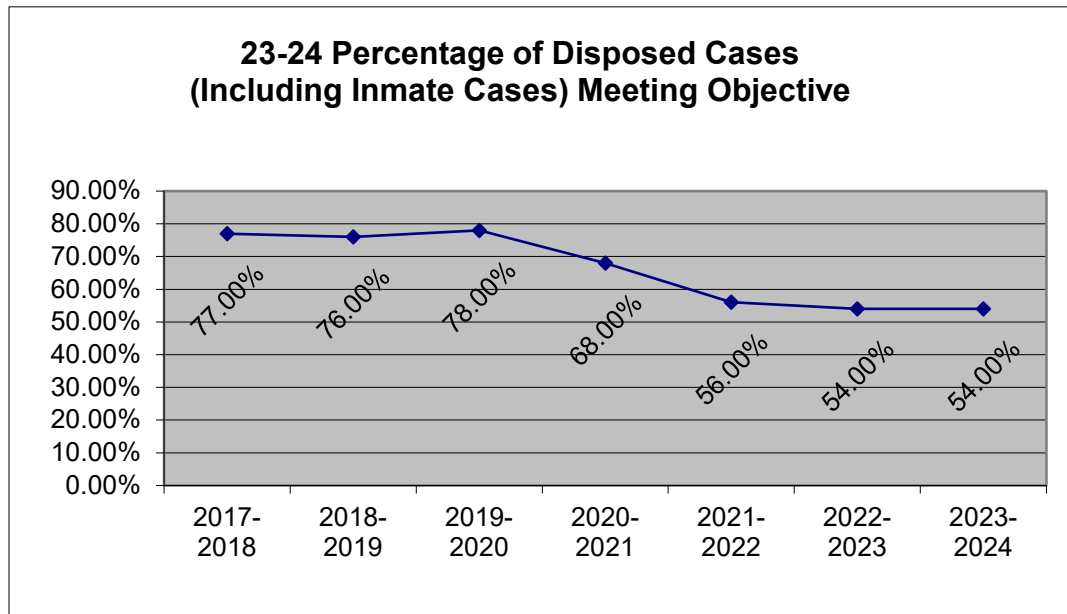
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DOI	Insurance Agent Violations [ALC CC 180]	--	--	--
DOR	Bingo Violations [ALC CC 180]	--	--	--
DOR	County Property Tax [ALC CC 180]	17	262	47
DOT	Outdoor Advertisements/DBE/Displacement	1	132	100
PEBA	State Retirement Systems [ALC CC 180]	9	180	44
SOS	Charities [ALC CC 180]	18	66	94
Agency IV. Contested Cases Objective = 300 Days		54	567	33
DHEC	Certificate of Need [ALC CC 300]	15	720	7
DHEC	Environmental Permitting [ALC CC 300]	3	310	67
DHEC	Ocean and Coastal Resource Management [ALC CC 300]	8	493	38
DOR	State Tax Cases [ALC CC 300]	28	534	43
Agency V. Appeals Objective = 120		62	227	58
DEW	Employment and Workforce Appeals [Appeals from DEW]	62	227	58
Agency VI. Appeals (all other non-inmate) Objective = 180		80	243	48
HHS	Medicaid and Provider Appeals [Appeals (all others) 180]	24	184	50
DOA	Employee Grievance Appeals [Appeals (all others) 180]	3	259	0
Any	Charter School Appeals [Appeals (all others) 180]	2	168	100
CJA	Criminal Justice Academy Appeals [Appeals (all others) 180]	1	210	0
OMVH	Administrative License Revocations/Ignition Interlock Appeals	17	270	65
LLR	Professional Licensing Board Appeals [Appeals (all others) 180]	7	174	29
DSS	Daycare/Fostercare Appeals, SNAP (FI) [DSS]	21	327	38
PEBA	PEBA Employee Insurance Program Appeals	5	165	60
Category IV Case Types: Objective = 120 days		671	153	58
DOC	Inmate grievances [DOC & PPPS]	671	153	58
ALL CASE TYPES		1068	185	54
ALL CASE TYPES excluding inmate grievances		397	239	49

NOTE: DOI: Dept. of Insurance; LLR: Dept. of Labor, Licensing and Regulation; DNR: Dept. of Natural Resources; DOR: Dept. of Revenue; DHEC: Dept. of Health and Environmental Control; HHS: Dept. of Health and Human Services; DSS: Dept. of Social Services; SLED: South Carolina Law Enforcement Division; DOC: Dept. of Corrections; PPPS, Dept. of Probation, Parole and Pardon Services; PEBA: Public Employee Benefit; OMVH: Office of Motor Vehicle Hearings; CA: Dept. of Consumer Affairs; DEW: Dept. of Employment and Workforce; CJA: Criminal Justice Academy; SOS: Secretary of State; DOA: Dept. of Administration; DOT: Dept. of Transportation

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DISPOSITION PERCENTAGES CHARTS FOR THE COURT (EXCLUDING OMVH) SINCE 2017



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COMBINED COURT AND OMVH FILINGS AND DISPOSITIONS

FISCAL YEAR	COURT	OMVH	TOTAL CASES FILED	COURT	OMVH	TOTAL CASES DISPOSED
FY 17-18	1117	6089	7,206	1175	6309	7,426
FY 18-19	1128	6514	7,642	1092	6532	7,624
FY 19-20	1094	5942	7036	1065	5647	6,712
FY 20-21	929	5962	6,891	880	6236	7,116
FY 21-22	923	6298	7,220	851	5764	6,615
FY 22-23	844	6211	7,055	688	6121	6,809
FY 23-24	1573	6061	7,634	1068	6042	7,110

OMVH CASE TYPE REPORT FOR CURRENT FY 2023-2024

Case Type #	Description	CASES FILED	CASES DISPOSED
01	Implied Consent or BAC	5878	5825
02	Habitual Offender 1 st Declared	27	33
03	Habitual Offender Reduction	21	26
04	Financial Responsibility	102	124
05	Dealer Licensing	4	6
06	Physical Disqualification	7	7
07	IFTA	0	0
08	Self-Insured	0	0
09	Driver Training School	1	2
10	IRP	0	0
11	Miscellaneous	2	1
12	Points Suspension	0	1
13	HOR 2	1	5
14	IID (Ignition Interlock)	18	12
TOTAL		6061	6042

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OMVH CASE TYPE REPORT FOR FY 2022-2023

Case Type #	Description	CASES FILED	CASES DISPOSED
01	Implied Consent or BAC	6018	4346
02	Habitual Offender 1 st Declared	34	27
03	Habitual Offender Reduction	29	20
04	Financial Responsibility	99	42
05	Dealer Licensing	6	3
06	Physical Disqualification	3	5
07	IFTA	0	0
08	Self-Insured	0	0
09	Driver Training School	2	0
10	IRP	0	0
11	Miscellaneous	1	2
12	Points Suspension	3	2
13	HOR 2	4	2
14	IID (Ignition Interlock)	12	10
TOTAL		6211	6121

OMVH CASE TYPE REPORT FOR FY 2021-2022

Case Type #	Description	CASES FILED	CASES DISPOSED
01	Implied Consent or BAC	6122	5613
02	Habitual Offender 1 st Declared	35	30
03	Habitual Offender Reduction	30	25
04	Financial Responsibility	72	60
05	Dealer Licensing	3	5
06	Physical Disqualification	7	7
07	IFTA	0	1
08	Self-Insured	0	0
09	Driver Training School	0	0
10	IRP	0	1
11	Miscellaneous	1	0
12	Points Suspension	5	3
13	HOR 2	4	3
14	IID (Ignition Interlock)	19	16
TOTAL		6298	5764

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OMVH CASE TYPE REPORT FOR FY 2020-2021

Case Type #	Description	CASES FILED	CASES DISPOSED
01	Implied Consent or BAC	5824	6088
02	Habitual Offender 1 st Declared	22	19
03	Habitual Offender Reduction	37	31
04	Financial Responsibility	58	69
05	Dealer Licensing	2	1
06	Physical Disqualification	6	11
07	IFTA	1	2
08	Self-Insured	0	0
09	Driver Training School	0	0
10	IRP	1	0
11	Miscellaneous	1	0
12	Points Suspension	0	3
13	HOR 2	2	2
14	IID (Ignition Interlock)	8	10
TOTAL		5962	6236

OMVH CASE TYPE REPORT FOR FY 2019-2020

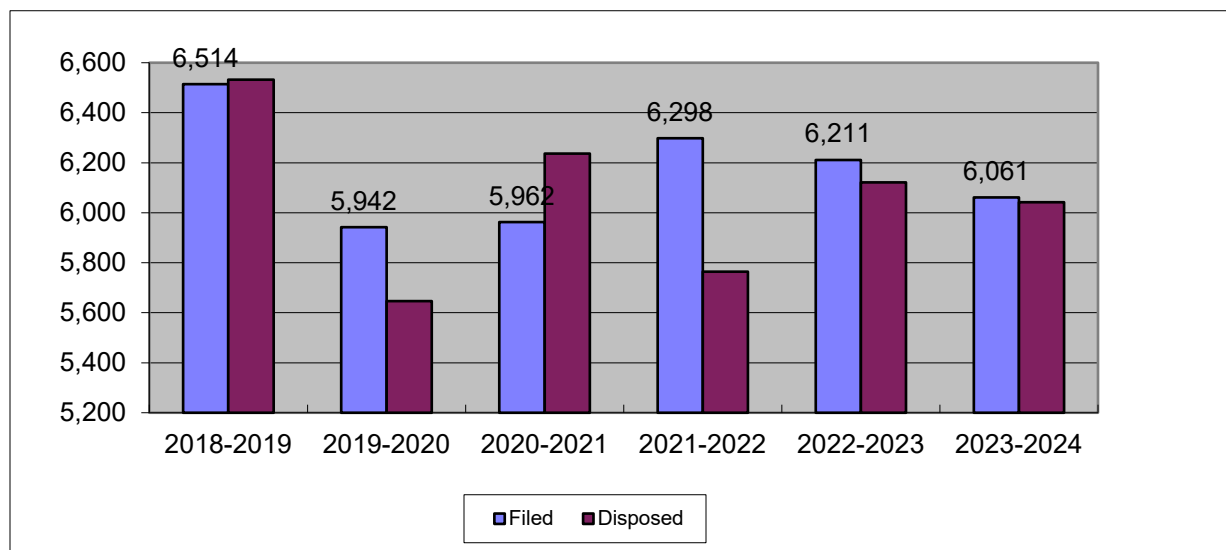
Case Type #	Description	CASES FILED	CASES DISPOSED
01	Implied Consent or BAC	5783	5459
02	Habitual Offender 1 st Declared	24	38
03	Habitual Offender Reduction	37	40
04	Financial Responsibility	53	57
05	Dealer Licensing	2	3
06	Physical Disqualification	11	12
07	IFTA	1	3
08	Self-Insured	0	0
09	Driver Training School	0	1
10	IRP	1	2
11	Miscellaneous	0	0
12	Points Suspension	5	4
13	HOR 2	4	6
14	IID (Ignition Interlock)	21	22
TOTAL		5942	5647

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OMVH CASE TYPE REPORT FOR FY 2018-2019

Case Type #	Description	CASES FILED	CASES DISPOSED
01	Implied Consent or BAC	6329	6326
02	Habitual Offender 1 st Declared	35	35
03	Habitual Offender Reduction	33	41
04	Financial Responsibility	67	78
05	Dealer Licensing	9	13
06	Physical Disqualification	12	11
07	IFTA	5	4
08	Self-Insured	0	0
09	Driver Training School	1	0
10	IRP	1	0
11	Miscellaneous	0	0
12	Points Suspension	6	6
13	HOR 2	1	5
14	IID (Ignition Interlock)	15	13
TOTAL		6514	6532

FILINGS AND DISPOSITIONS FOR OMVH SINCE 2018



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AGENCY ORGANIZATIONAL CHART



2024

Reorganization and Compliance

as submitted for the Accountability Report by:

C050 - Administrative Law Court

Primary Contact

First Name	Last Name	Role/Title	Email Address	Phone
Jana	Shealy	Clerk of Court	jshealy@scal.net	803-734-6411

Secondary Contact

First Name	Last Name	Role/Title	Email Address	Phone
Danielle	Cox	Finance Director	dcox@scal.net	803-734-0550

Agency Mission

Adopted in:

1994

The Court's mission is to provide a neutral forum for fair, prompt, and objective hearings for person(s) affected by an action or proposed action of State agencies or departments within the Court's jurisdiction. Prior to the creation of the Court, citizens who had a dispute with a state agency and wanted to challenge any action related to the dispute had to appear before hearing officers employed or contracted by that particular agency. However, the Administrative Law Court now provides separate adjudicatory proceedings from agencies which conduct the investigative and policy-making functions. The ALC also offers a forum to enforce the decisions of administrative agencies. In fulfilling its function, the Court places a very high value on its ability to be fair and neutral to all litigants that appear before it and continues efforts to improve those results.

Agency Vision

Adopted in:

2014

The Courts vision, including OMVH, is to provide a technologically advanced court, easily accessible by all customers and stakeholders, to ensure the fair, prompt and objective resolution of all cases.

Recommendations for reorganization requiring legislative change:

None

Agency intentions for other major reorganization to divisions, departments, or programs to allow the agency to operate more effectively and efficiently in the succeeding fiscal year:

None

Significant events related to the agency that occurred in FY2024

Description of Event	Start	End	Agency Measures Impacted	Other Impacts
No significant events.				

Is the agency in compliance with S.C. Code Ann. § 2-1-220, which requires submission of certain reports to the Legislative Services Agency for publication online and the State Library? (See also S.C. Code Ann. § 60-2-20).

Yes

Reason agency is out of compliance: (if applicable)

Is the agency in compliance with various requirements to transfer its records, including electronic ones, to the Department of Archives and History? See the Public Records Act (S.C. Code Ann. § 30-1-10 through 30-1-180) and the South Carolina Uniform Electronic Transactions Act (S.C. Code Ann. § 26-6-10 through 26-10-210).

Yes

Does the law allow the agency to promulgate regulations?

No

Law number(s) which gives the agency the authority to promulgate regulations:

Has the agency promulgated any regulations?

No

Is the agency in compliance with S.C. Code Ann. § 1-23-120 (J), which requires an agency to conduct a formal review of its regulations every five years?

Yes

(End of Reorganization and Compliance Section)

FY2024

Strategic Plan Results

Goal 1 Provide fair and impartial hearings for all litigants in a timely manner

as submitted for the Accountability Report by:

C050 - Administrative Law Court

Perf. Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes
1.1 Track Age of Disposed Cases														
1.1.1	Percentage of all ALC cases disposed within internal timeframes	54%	100%	54%	Percent	Equal to or greater than	State Fiscal Year	# of all cases disposed within internal timeframes	Date is maintained in case management system, audited by the clerk and then transferred into an excel spreadsheet to formulate the percentages	Case Management and Excel spreadsheet	Prompt disposal of case	Litigants	Program 1	Timeframes are internal guides for disposing of cases in a timely manner. However, many cases are complex in nature and involve extensive discovery, motion practice, continuances based on witness/party availability, length of trial/proposed orders and other mitigating circumstances that may affect the age of a case.
1.1.2	Percentage of Contested Cases and Regulations I disposed within internal timeframes (90 Days)	56%	100%	43%	Percent	Equal to or greater than	State Fiscal Year	# of Contested Cases and Regulations I disposed within 90 days/ total # Contested Cases and Regulations I	Date is maintained in case management system, audited by the clerk and then transferred into an excel spreadsheet to formulate the percentages	Case Management and Excel spreadsheet	Prompt disposal of case	Litigants	Program 1	Timeframes are internal guides for disposing of cases in a timely manner. However, many cases are complex in nature and involve extensive discovery, motion practice, continuances based on witness/party availability, length of trial/proposed orders and other mitigating circumstances that may affect the age of a case.
1.1.3	Percentage of Contested Cases II disposed within internal timeframes (120 Days)	74%	100%	37%	Percent	Equal to or greater than	State Fiscal Year	# of Contested Cases II disposed within 120 days/ total # of Contested Cases II	Date is maintained in case management system, audited by the clerk and then transferred into an excel spreadsheet to formulate the percentages	Case Management and Excel spreadsheet	Prompt disposal of case	Litigants	Program 1	Timeframes are internal guides for disposing of cases in a timely manner. However, many cases are complex in nature and involve extensive discovery, motion practice, continuances based on witness/party availability, length of trial/proposed orders and other mitigating circumstances that may affect the age of a case.
1.1.4	Percentage of Contested Cases III disposed within internal timeframes (180 Days)	66%	100%	67%	Percent	Equal to or greater than	State Fiscal Year	# of Contested Cases III disposed within 180 days/ total # of Contested Cases III	Date is maintained in case management system, audited by the clerk and then transferred into an excel spreadsheet to formulate the percentages	Case Management and Excel spreadsheet	Prompt disposal of case	Litigants	Program 1	Timeframes are internal guides for disposing of cases in a timely manner. However, many cases are complex in nature and involve extensive discovery, motion practice, continuances based on witness/party availability, length of trial/proposed orders and other mitigating circumstances that may affect the age of a case.
1.1.5	Percentage of Contested Cases IV disposed within internal timeframes (300 Days)	38%	100%	33%	Percent	Equal to or greater than	State Fiscal Year	# of Contested Cases IV disposed within 300 days/ total # of Contested Cases IV	Date is maintained in case management system, audited by the clerk and then transferred into an excel spreadsheet to formulate the percentages	Case Management and Excel spreadsheet	Prompt disposal of case	Litigants	Program 1	Timeframes are internal guides for disposing of cases in a timely manner. However, many cases are complex in nature and involve extensive discovery, motion practice, continuances based on witness/party availability, length of trial/proposed orders and other mitigating circumstances that may affect the age of a case.
1.1.6	Percentage of Appeals V disposed within internal timeframes (120 Days)	52%	100%	58%	Percent	Equal to or greater than	State Fiscal Year	# of Appeals VI disposed within 180 days/ total # of Appeals V	Date is maintained in case management system, audited by the clerk and then transferred into an excel spreadsheet to formulate the percentages	Case Management and Excel spreadsheet	Prompt disposal of case	Litigants	Program 1	Timeframes are internal guides for disposing of cases in a timely manner. However, many cases are complex in nature and involve extensive discovery, motion practice, continuances based on witness/party availability, length of trial/proposed orders and other mitigating circumstances that may affect the age of a case.

Perf. Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes
1.1.7	Percentage of Appeals VI disposed within internal timeframes (180 Days)	59%	100%	48%	Percent	Equal to or greater than	State Fiscal Year	# of Appeals V disposed within 120 days/ total # of Appeals VI	Date is maintained in case management system, audited by the clerk and then transferred into an excel spreadsheet to formulate the percentages	Case Management and Excel spreadsheet	Prompt disposal of case	Litigants	Program 1	Timeframes are internal guides for disposing of cases in a timely manner. However, many cases are complex in nature and involve extensive discovery, motion practice, continuances based on witness/party availability, length of trial/proposed orders and other mitigating circumstances that may affect the age of a case.
1.1.8	Percentage of Inmate Appeals VII disposed within internal timeframes (120 Days)	54%	100%	58%	Percent	Equal to or greater than	State Fiscal Year	# of Inmate Appeals VII disposed within 120 days/ total # of Inmate Appeals VII	Date is maintained in case management system, audited by the clerk and then transferred into an excel spreadsheet to formulate the percentages	Case Management and Excel spreadsheet	Prompt disposal of case	Litigants	Program 1	Timeframes are internal guides for disposing of cases in a timely manner. However, many cases are complex in nature and involve extensive discovery, motion practice, continuances based on witness/party availability, length of trial/proposed orders and other mitigating circumstances that may affect the age of a case.
1.1.9	Percentage of all ALC cases disposed within internal timeframes (Excluding Inmates)	54%	100%	49%	Percent	Equal to or greater than	State Fiscal Year	# of Inmate Appeals VII disposed within 120 days/ total # of Inmate Appeals VII	Date is maintained in case management system, audited by the clerk and then transferred into an excel spreadsheet to formulate the percentages	Case Management and Excel spreadsheet	Prompt disposal of case	Litigants	Program 1	Timeframes are internal guides for disposing of cases in a timely manner. However, many cases are complex in nature and involve extensive discovery, motion practice, continuances based on witness/party availability, length of trial/proposed orders and other mitigating circumstances that may affect the age of a case.

FY2025

Strategic Plan Development

Goal 1 Provide fair and impartial hearings for all litigants in a timely manner

as submitted for the Accountability Report by:

C050 - Administrative Law Court

Perf. Measure Number	Description	Base	Target	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes
1.1 Track Age of Disposed Cases State Objective: Government and Citizens													
1.1.1	Percentage of all ALC cases disposed within internal timeframes	54%	100%	Percent	Equal to or greater than	State Fiscal Year	# of all cases disposed within internal timeframes	Date is maintained in case management system, audited by the clerk and then transferred into an excel spreadsheet to formulate the percentages	Case Management and Excel spreadsheet	Prompt disposal of case	Litigants	Program 1	
1.1.2	Percentage of Contested Cases and Regulations I disposed within internal timeframes (90 Days)	43%	100%	Percent	Equal to or greater than	State Fiscal Year	# of Contested Cases and Regulations I disposed within 90 days/ total # Contested Cases and Regulations I	Date is maintained in case management system, audited by the clerk and then transferred into an excel spreadsheet to formulate the percentages	Case Management and Excel spreadsheet	Prompt disposal of case	Litigants	Program 1	
1.1.3	Percentage of Contested Cases II disposed within internal timeframes (120 Days)	37%	100%	Percent	Equal to or greater than	State Fiscal Year	# of Contested Cases II disposed within 120 days/ total # of Contested Cases II	Date is maintained in case management system, audited by the clerk and then transferred into an excel spreadsheet to formulate the percentages	Case Management and Excel spreadsheet	Prompt disposal of case	Litigants	Program 1	
1.1.4	Percentage of Contested Cases III disposed within internal timeframes (180 Days)	67%	100%	Percent	Equal to or greater than	State Fiscal Year	# of Contested Cases III disposed within 180 days/ total # of Contested Cases III	Date is maintained in case management system, audited by the clerk and then transferred into an excel spreadsheet to formulate the percentages	Case Management and Excel spreadsheet	Prompt disposal of case	Litigants	Program 1	
1.1.5	Percentage of Contested Cases IV disposed within internal timeframes (300 Days)	33%	100%	Percent	Equal to or greater than	State Fiscal Year	# of Contested Cases IV disposed within 300 days/ total # of Contested Cases IV	Date is maintained in case management system, audited by the clerk and then transferred into an excel spreadsheet to formulate the percentages	Case Management and Excel spreadsheet	Prompt disposal of case	Litigants	Program 1	

Perf. Measure Number	Description	Base	Target	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes
1.1.6	Percentage of Appeals V disposed within internal timeframes (120 Days)	58%	100%	Percent	Equal to or greater than	State Fiscal Year	# of Appeals VI disposed within 180 days/ total # of Appeals V	Date is maintained in case management system, audited by the clerk and then transferred into an excel spreadsheet to formulate the percentages	Case Management and Excel spreadsheet	Prompt disposal of case	Litigants	Program 1	
1.1.7	Percentage of Appeals VI disposed within internal timeframes (180 Days)	48%	100%	Percent	Equal to or greater than	State Fiscal Year	# of Appeals V disposed within 120 days/ total # of Appeals VI	Date is maintained in case management system, audited by the clerk and then transferred into an excel spreadsheet to formulate the percentages	Case Management and Excel spreadsheet	Prompt disposal of case	Litigants	Program 1	
1.1.8	Percentage of Inmate Appeals VII disposed within internal timeframes (120 Days)	58%	100%	Percent	Equal to or greater than	State Fiscal Year	# of Inmate Appeals VII disposed within 120 days/ total # of Inmate Appeals VII	Date is maintained in case management system, audited by the clerk and then transferred into an excel spreadsheet to formulate the percentages	Case Management and Excel spreadsheet	Prompt disposal of case	Litigants	Program 1	
1.1.9	Percentage of all ALC cases disposed within internal timeframes (Excluding Inmates)	49%	100%	Percent	Equal to or greater than	State Fiscal Year	# of all cases disposed within internal timeframes (excluding inmate cases)	Date is maintained in case management system, audited by the clerk and then transferred into an excel spreadsheet to formulate the percentages	Case Management and Excel spreadsheet	Prompt disposal of case	Litigants	Program 1	

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Budget Data

as submitted for the Accountability Report by:

C050 - Administrative Law Court

State Funded Program No.	State Funded Program Title	Description of State Funded Program	(Actual) General	(Actual) Other	(Actual) Federal	(Actual) Total	(Projected) General	(Projected) Other	(Projected) Federal	(Projected) Total
0100.000000.000	Administration		\$ 3,316,454.83	\$ 481,859.55		\$ 3,798,314.38	\$ 3,625,579.00	\$ 1,407,293.68		\$ 5,032,872.68
9500.050000.000	State Employer Contributions		\$ 1,524,819.14	\$ 166,540.32		\$ 1,691,359.46	\$ 1,512,942.00	\$ 248,692.32		\$ 1,761,634.32
9812.090000X000	PUBLIC AREA RENOVATIONS		\$ 164,817.69			\$ 164,817.69	\$ 510,470.31			\$ 510,470.31
9818.080000X000	E-FILING MODULE		\$ 845.00			\$ 845.00	\$ -			\$ -
9802.050000X000	STAFF ATTY/HEARING OFFICER/BUSINESS ASSOC EQUIP						\$ -			\$ -
9817.070000X000	TECH UPGRADE		\$ 151,735.08			\$ 151,735.08	\$ 92,115.74			\$ 92,115.74

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Legal Data

as submitted for the Accountability Report by:

C050 - Administrative Law Court

Law number	Jurisdiction	Type	Description	Purpose the law serves:	Notes:	Changes made during FY2024
A44	State	Statute	Chronically underperforming schools and school districts	Requires a service		No Change
A85	State	Statute	Electronic Notaries Public	Requires a service		No Change
A90	State	Statute	Public Service Authority/ORS	Requires a service		No Change
Al-Shabazz v. State, etc.	State	Case Law	Administrative, non-collateral appeals from Dept. of Corrections and Dept. of Probation, Parole and Pardon Services	Requires a service	The Supreme Court issued the opinion that gives the ALC this jurisdiction. It does not fall under any of the categories provided under "Type."	No Change
Article I, Section 22	State	Constitution	Constitutional provisions regarding due process hearings	Requires a service		No Change
Chapter 61-113	State	Regulation	Dept. of Health and Environmental Control, Groundwater Use and Reporting	Requires a service		No Change
Chapter 61-57	State	Regulation	Dept. of Health and Environmental Control, Development of Subdivision Water Supply and Treatment/Disposal Systems	Requires a service		No Change
Chapter 63	State	Regulation	Contested Cases from the Dept. of Transportation	Requires a service		No Change
A8	State	Statute	Education Scholarship Trust Fund	Requires a service		No Change
A75	State	Statute	Law Enforcement Death Benefits	Requires a service		No Change
A22	State	Statute	Structured Settlements	Requires a service		No Change
A77	State	Statute	Athletic Trainers	Requires a service		No Change
A38	State	Statute	Omnibus Tobacco Enforcement Act of 2023	Requires a service		No Change

Law number	Jurisdiction	Type	Description	Purpose the law serves:	Notes:	Changes made during FY2024
A187	State	Statute	SC Board of Genetic Counselors	Requires a service		Added
A113	State	Statute	Department of Revenue, allocation and apportionment regarding taxpayer(s) business activity in SC	Requires a service		Added
A190	State	Statute	SC Earned Wage Access Services	Requires a service		Added

2024		Services Data as submitted for the Accountability Report by: C050 - Administrative Law Court						
Description of Service	Description of Direct Customer	Customer Name	Others Impacted by Service	Division or major organizational unit providing the service.	Description of division or major organizational unit providing the service.	Primary negative impact if service not provided.	Changes made to services during FY2024	Summary of changes to services
Final Orders issued in all cases filed with the Court	Any person filing a request for a hearing with the ALC	Citizens, State Agencies, Corporations	Citizens, State Agencies, Corporations	SCALC Hearings	Contested case hearings, appeals, regulation hearings and injunctive relief hearings	Due Process requires a final decision in all cases filed with the Court/OMVH	No Change	
Final Orders issued in all cases filed with the Court	Any person filing a request for a hearing with the ALC	Citizens, State Agencies, Corporations	Citizens, State Agencies, Corporations	SCALC Hearings	Contested case hearings, appeals, regulation hearings and injunctive relief hearings	Due Process requires a final decision in all cases filed with the Court/OMVH	No Change	
Final Orders issued in all cases filed with the Court	Any person filing a request for a hearing with the ALC	Citizens, State Agencies, Corporations	Citizens, State Agencies, Corporations	SCALC Hearings	Contested case hearings, appeals, regulation hearings and injunctive relief hearings	Due Process requires a final decision in all cases filed with the Court/OMVH	No Change	
Final Orders issued in all cases filed with the Court	Legal community (attorneys)	Citizens, State Agencies, Corporations	Citizens, State Agencies, Corporations	SCALC Hearings	Contested case hearings, appeals, regulation hearings and injunctive relief hearings	Due Process requires a final decision in all cases filed with the Court/OMVH	No Change	
Final Orders issued in all cases filed with the OMVH	Any person filing a request for a hearing with the ALC	Citizens, State Agencies, Corporations	Citizens, State Agencies, Corporations	OMVH Hearings	Contested case hearings regarding driver's license suspensions	Due Process requires a final decision in all cases filed with the Court/OMVH	No Change	
Final Orders issued in all cases filed with the OMVH	Any person filing a request for a hearing with the OMVH	Citizens, State Agencies, Corporations	Citizens, State Agencies, Corporations	OMVH Hearings	Contested case hearings regarding driver's license suspensions	Due Process requires a final decision in all cases filed with the Court/OMVH	No Change	
Final Orders issued in all cases filed with the OMVH	Legal community (attorneys)	Citizens, State Agencies, Corporations	Citizens, State Agencies, Corporations	OMVH Hearings	Contested case hearings regarding driver's license suspensions	Due Process requires a final decision in all cases filed with the Court/OMVH	No Change	

2024		Partnerships Data as submitted for the Accountability Report by: C050 - Administrative Law Court	
Type of Partner Entity	Name of Partner Entity	Description of Partnership	Change to the partnership during the past fiscal year
State Government	All state agencies that appear before the Court or OMVH	Work with the agencies to provide information for citizens who are aggrieved by agency decisions, input on Rules of Procedure	No Change
Professional Association	SC Bar	Provide speakers for continuing legal education seminars and assist in developing programs	No Change
State Government	SCPRT	The ALC and SC PRT provide and assist each other with IT support as necessary	No Change
Professional Association	South Carolina Administrative and Regulatory Law Association	Chief Judge and Clerk serve on the Board, work with partner to provide speakers and content for annual conference. Currently there is also an additional Administrative Law Judge serving on the Board	No Change
State Government	University of South Carolina, School of Law	Provide internships for the summer JOE Program	No Change

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Reports Dataas submitted for the Accountability Report by:
C050 - Administrative Law Court

Report Name	Law Number (if applicable)	Summary of information requested in the report	Date of most recent submission DURING the past fiscal year	Reporting Frequency	Type of entity/entities	Method to access the report	Direct access hyperlink or agency contact (if not provided to LSA for posting online)	Changes to this report during the past fiscal year	Explanation why a report wasn't submitted
Fees and Fines Report		Other revenue	September of 2024	Annually	South Carolina state agency or agencies	Available on agency's website	https://www.scalc.net/Fees%20and%20Fines/FY%202023%20-%202024%20Fees%20and%20Fines%20Report.pdf	Amend	
GAAP Reports		GAAP Reports	August of 2024	Other	South Carolina state agency or agencies			Amend	
IT/IS Plans		Data collection and survey regarding IT plans and policies	July of 2024	Annually	South Carolina state agency or agencies			Amend	
Organizational Chart		Positions, titles and classification	September of 2024	Annually	South Carolina state agency or agencies	Available on agency's website	SC Administrative Law Court - Contact (scalcn.net)	Amend	
Procurement		Type of procurement	July of 2024	Quarterly	South Carolina state agency or agencies			No Change	
State Vehicle Summary		Lease car mileage	July of 2024	Monthly	South Carolina state agency or agencies			Amend	

AGENCY NAME:	South Carolina Administrative Law Court		
AGENCY CODE:	C050	SECTION:	058

2024

Accountability Report

SUBMISSION FORM

I have reviewed and approved the data submitted by the agency in the following templates:

- Data Template
 - Reorganization and Compliance
 - FY2024 Strategic Plan Results
 - FY2025 Strategic Plan Development
 - Legal
 - Services
 - Partnerships
 - Report or Review
 - Budget
- Discussion Template
- Organizational Template

I have reviewed and approved the financial report summarizing the agency’s budget and actual expenditures, as entered by the agency into the South Carolina Enterprise Information System.

The information submitted is complete and accurate to the extent of my knowledge.

AGENCY DIRECTOR <i>(SIGN AND DATE):</i> (TYPE/PRINT NAME):	SIGNATURE ON FILE Signature Received: 09/12/2024
	Ralph King Anderson III, Chief Judge

BOARD/CMSN CHAIR <i>(SIGN AND DATE):</i> (TYPE/PRINT NAME):	N/A