

South Carolina Administrative Law Court

The ALC staff **cannot** give you legal advice. Below is general information as to what the Clerk's Office and/or staff can and cannot provide:

Court Staff Can:

Explain and answer basic questions about how the ALC works.

Provide the telephone number of lawyer referral services such as the SC Bar Lawyer Referral Services or SC Legal Aid.

Provide general information about where to find court rules and procedures, and court forms.

Provide basic information or documents from your own case file.

Review a filing for completeness, as in signatures, notarization, docket number, etc.

Court Staff Cannot:

Provide legal advice, including whether you should file your case with the ALC, or give you an opinion as to whether you will win if you do file.

Talk to the judge for you or let you talk to the judge without involvement of all other parties. Likewise, no other parties may talk to the judge without your involvement.

Provide information about other state agency rules or procedures or provide information about what is in your file at the agency you are appealing because the ALC does not have access to other agencies' documents.

Change an order issued by a judge or explain the meaning or effect of the order.

Tell you specifically what you should include in the papers you file with the ALC.

DISCLAIMER: The general information provided in this document is based upon laws in effect at the time of the writing. It is not legal advice and cannot be cited as legal authority. Accordingly, before taking any actions based upon this information, we encourage you to consult with a licensed attorney.